



Graduate Student Research Travel Funding Request Form

Name and ID #::			
Email Address:		Phone #:	
Reason for travel:			
Dates of travel and location:			

Please describe the rationale and goals of the proposed travel and the significance to the dissertation or thesis.

Estimated costs:	
Conference registration	
Flight / train	
Lodging (per diem) or conference hotel	
Ground transportation	
Meals (per diem)	
Other	
Total cost:	

Requestor Signature: _____

Reviewed by: _____

For office use only

Approved

Partially funded

Denied

Total amount of funding: _____

Department Head Signature: _____